

**Minutes of the C.A. Friday Memorial Library Board of Trustees  
Tuesday February 23, 2016 6:00 p.m.**

**Trustees Attending:** Hall, Granroth, Ruyle, Gjovik, Ard

**Trustees Absent:** Peplau, Kilibarda

**Also Attending:** Kim Hennings, Library Director

**Call to order:** Granroth called the meeting to order at 6:00 p.m. Quorum was established and the meeting was properly noticed under Wisconsin Open Meeting Law.

**Approve Agenda:** (Ard/Ruyle) Motion to approve the agenda; passed by voice.

**Approve Minutes:** (Ard/Ruyle) Motion to approve minutes from 12/15/15; passed by voice.

**Financial Report:** Hennings will follow up with Financial Advisor about attending future board meeting.

**Approval of Monthly Expenditures:** (Ruyle/Hall) Motion to approve the monthly bills; passed by voice.

**Director's Report:**

- Grants from Bosch for Lego programming and the NRACF for books to distribute to WIC
- Food for Fines event February 15-29
- WiFi Hostpot pilot project – approved by the Friends of the Library

**Collection Development Policy:** (Hall/Ruyle) Motion to approve collection development policy; passed by voice

**Launchpad Lending Policy:** (Ruyle/Ard) Motion to approve Launchpad lending policy with amendment in paragraph 7; passed by voice.

**Strategic Plan update:** Hennings will pass on minutes and dates for future meetings from Leo A Daly. At the last meeting the committee brainstormed project goals and future needs. Before the next meeting the committee needs to brainstorm vision statement and library stakeholders. Hall and Gjovik will try to attend but have Spring Break vacations planned in March.

**Building Project update:** No progress to report. The City will be applying for Community Development Block Grant funds again. The School Board is drafting contract for City Council review.

**Annual Report update:** Hennings is waiting on Q4 financial numbers from City Treasurer before report can be completed. Will present to board in March.

**Communications:** Hennings will include April 22 for City wide staff day closing and Interim Director for the March agenda.

**Set Date for Next Meeting:** Next meeting scheduled March 29 .

**Adjourn:** (Ard/Ruyle) moved to adjourn 6:58; passed by voice.

